



My Case Info



en español www.justicewomen.com/mycasesp.pdf

The next 7 pages are designed to help you keep track of your important case information. They can be used by victims, a victim's friends or family, or by advocates.

Not every item on the form will necessarily pertain to your case. But much of this information should be helpful to you now as you go through your case and in the future.

Having your case information handy, and all in one place, gives you one less big thing to worry about. It helps put you in control of your case. Having this information can also help you get a better response from officials.

Remember, you have a right to all this information. So don't hesitate to ask an advocate or an official to help you obtain this information and to fully understand it.

Download these pages, staple them together, and keep them on hand. We've left lots of space for your notes, reminders, and for keeping track of important dates.



for online help and information, go to www.justicewomen.com or www.ayudaparamujeres.com

Women's Justice Center
Centro de Justicia para Mujeres
Tel. (707) 575-3150 ☎ www.justicewomen.com
P.O. Box 7510, Santa Rosa, CA 95407





~ MY CASE INFO ~

Police Report

Offense Date _____

Report Date _____

911 Call? (Yes/No) _____

Police Officer _____ Police Department _____

Crime Report Number _____

Penal Code Section(s) under Investigation _____

Corresponding Crime Category (eg. rape, threats, stalking, domestic violence, etc.) _____

Detective _____ Phone Number _____ Email _____

Arrest Date _____

Police Report Sent to District Attorney's Office (Yes/No?) _____ Date _____

Suspect

Suspect Name _____ Date of Birth _____

Bail _____ In Custody (Yes/No) _____ Jail Phone Number _____

Currently On Probation or Parole? _____ Criminal History _____



~ NOTES ~



Victim Advocate(s):



#1 Victim Advocate Name _____ Phone _____

Organization _____

#2 Victim Advocate Name _____ Phone _____

Organization _____

Victim Assistance Claim Worker _____ Phone _____

Victim Assistance Claim Number _____

Protective Order(s):

Criminal Protective Order (Yes/No) _____ Children Covered? (Yes/No) _____

Domestic Violence Protective Order (Yes/No?) _____ Temporary (TRO) Yes/No? _____

Permanent(Yes/No?) _____ Next Court Date re order _____ Children Covered? (Yes/No) _____

Family Court Orders: _____

District Attorney's Office:



District Attorney's Office Main Phone Number: _____ DA Case # _____

Case Attorney _____ Phone Number _____

Charges Filed (Yes/No) _____

Charges Filed: for each charge: Counts/ Penal Code Sections/crime category/felony or misdemeanor/ for each charge, (for example, 1 count, PC 273.5, domestic violence, Fel; 1 count, PC 422, threats, Misd), etc.

~ NOTES ~





Important Dates

Criminal Court Dates:

Date _____ Time _____ Courtroom _____ Purpose _____

Date _____ Time _____ Courtroom _____ Purpose _____

Date _____ Time _____ Courtroom _____ Purpose _____

Date _____ Time _____ Courtroom _____ Purpose _____

Family Court Dates:

Date _____ Time _____ Courtroom _____ Purpose _____

Date _____ Time _____ Courtroom _____ Purpose _____

Date _____ Time _____ Courtroom _____ Purpose _____

Date _____ Time _____ Courtroom _____ Purpose _____

Meetings ~ Mediation ~ Appointment Dates:

#1 Date _____ Time _____ Person _____ Phone _____

Place _____ Purpose _____

#2 Date _____ Time _____ Person _____ Phone _____

Place _____ Purpose _____

#3 Date _____ Time _____ Person _____ Phone _____

Place _____ Purpose _____

#4 Date _____ Time _____ Person _____ Phone _____

Place _____ Purpose _____

 ~ NOTES ~ 



Case Resolution

Convicted (Yes/No?) _____ Conviction Charges
(counts/Penal Code Sections/crime category/felony or misdemeanor)

* If the defendant in your case was not convicted, don't despair. Keep these notes and know that the charges the DA filed against the defendant will remain a permanent part of the public record. That record can help you in family and juvenile court, and in resolving other family matters.

Sentenced: Date _____ Time in jail or prison _____ Sentence Suspended (Yes/No?) _____

Probation (Yes/No?) _____ Time and Terms of Probation _____

Probation Officer: _____ Phone _____

Parole (Yes/No?) _____ Time and Terms of Parole _____

Parole Officer _____ Phone _____

~ NOTES ~





~ Conversation Notes ~

Notes on your conversations with officials and others pertaining to your case.

Date	Person	Notes



~ Things to Remember
and Questions to Ask ~



~ More Notes ~

